

The regular meeting of the Bromley Council meeting began at 6:00 p.m. with a pledge to the flag.

Officers answering to roll call: Mayor Denham, Mike Kendall, Dianne Wartman, Nancy Kienker, Attorney Vocke, Tim Wartman and Gail Smith. Dave Radford is absent.

Smith moves to accept the September minutes. Kienker seconds. Roll call: all aye. The motion carried.

**NO CITIZEN REPORT**

**PDS REPORT**

Quentin Campbell, from PDS, is present tonight. He has with him several case details which are available in the office for review.

Mr. Campbell stated that the PDS Code Enforcement Board (CEB) is slow on some cases, which he will try to move along more quickly. First-time offenders are given time to abate issues. Bromley's representative has a voice in such matters and issues can be pushed forward and voted on if the representative so chooses.

Mr. Campbell has given one resident on Pike Street one week to come into compliance or a citation will be issued. Per Smith, this property has been an on-going issue for the City for over a twenty-year period.

The 240 Shelby street issue is ongoing. Mr. Campbell stated that debris being stored in the garage is not an issue when the garage door is open. Smith stated that it is a violation because the garage door is missing, not open. Mr. Campbell has to use County codes every time he deals with this tenant. He will contact the property owner. He stated that sometimes citations do not work. He will pursue the matter as an abatement issue. The Mayor would like this property to be taken care of as soon as possible. He receives daily complaints on 240 Shelby Street. Smith will check to see if the tenant has an occupational license as he is operating a scraping business. Dianne suggested that the tenant be made to replace the door so that the debris is not visible to neighbors.

Another property has cut the high grass in the rear fenced yard area.

A sample copy of a "Repair or Demo Order" is available for review.

**POLICE REPORT**

This report is available in the office for review.

Bromley has a speed display sign on order. There is a temporary one on Bromley/Crescent Springs Road which tends to slow vehicles down.

Permission is needed by the State Highway Department to install traffic mirrors or stop signs on Main Street.

**FIRE DEPARTMENT REPORT**

No representative from Ludlow Fire Department (LFD) is present due to the Ludlow Bromley Yacht Club incident. Per Kendall, a barge cut the Yacht Club completely in half and the remaining half slid into the river. Mayor Denham has tried to reach out to the City of Ludlow and has offered any help that may be needed.

**NO HALL COMMITTEE REPORT**

**ROAD AND LIGHT COMMITTEE REPORT**

Radford is absent.

Radford has reported to the Mayor that he has prepared a request for bids for snow removal. Per Smith, the current contract for snow removal is with Shane Hamant, who must be given notification (30-60 or 90 days/ Smith is not sure) before a bid goes out for a new snow removal contract. We may be past that notification deadline which would not allow the City to break the current contract. Smith will check the wording on the contract.

Kendall did recommend to Radford that the snow removal and park maintenance contracts be put out as separate issues for bid purposes.

**NO LICENSE COMMITTEE REPORT**

**ATTORNEY REPORT**

The Attorney read a summary of Ordinance 10-1-19 for the first time. This ordinance pertains to the franchise process for Verizon. Smith moves to accept this reading. Kienker seconds. Roll Call: all aye. The motion carried.

The Attorney read Ordinance 10-2-19 for the first time. This ordinance changed the due and delinquent dates for rental licenses which is based on the delinquent tax dates set by the Sheriff's office (due date is March 1<sup>st</sup>. and delinquent after the last day of February).

At the suggestion of the Auditors and a request from Smith, the Attorney will prepare a resolution regarding a Capitalization Policy for the City.

The Attorney will file the liens on Bromley delinquent taxes at the new Courthouse.

The Attorney is still working on the delinquent trailer taxes.

The Duncan, Barnes and Roseberry (305 Main) properties are all in foreclosure.

Kendall moves that 11 Lake Street be foreclosed on (Amy Dunn property). Smith seconds. Roll call: all aye. The motion carried.

Per the Mayor, there is a big issue at this location with rats.

Kendall feels that 11 Lake Street may need to be demolished due to sink holes, etc. He feels that an engineer should be called in to inspect this property.

Kendall moves that the 11 Lake be foreclosed on, as previously mentioned, and that the City reach out to the Court to have the property demolished. Smith seconds. Roll call: all aye. The motion carried.

**MAYOR REPORT**

The Mayor would like for the Bromley Fire Department (BFD) to be out of the building by October 31, 2019. He will have the locks changed after that date. The Attorney suggests that BFD be notified that the locks will be changed on November 1, 2019 and Bromley can pursue the matter if BFD is not out of the building by the last day of October.

Kendall and our Attorney have attempted to reach BFD's Attorney regarding their license. The State had agreed to do an audit to see if they can remain as a fire department. BFD's Attorney has not responded. It is being said that BFD has accumulated well over \$100,000.00 in cash on sale of equipment and that outsiders of the department have control of the assets. Mayor Denham has asked that BFD donate some funds to the park but it was heard that this will never happen.

Kendall recommends that we authorize our Attorney to submit an open records request for a list of all members on BFD's books (to include honorary and lifetime members).

Attorney Vocke stated that BFD's Attorney has acknowledged that the members who are allowed to vote have to vote on a plan of distribution for accumulated funds. Funds also have to go to a non-profit organization. There is nothing in their bylaws that require that any of the funds go back to the party that gave the funds to them. Also, the State Fire Commission statutes require fire departments to file a two-year report. A copy of that report would be helpful.

Kendall moves that the Attorney be authorized to ask BFD for meeting minutes, a membership list, and a State Certification list. Smith seconds. Roll call: all aye. The motion carried.

**WAYS AND MEANS REPORT**

Smith reports that the consulting firm has been in the office preparing the financials for the audit.

The new Auditors will be in on Tuesday to meet the office staff.

October 16<sup>th</sup>. and 17<sup>th</sup>. has been set aside for the auditors to come into the office to complete the audit.

The YTD statement shows and income of \$82,000.00. \$468,000.00 has been budgeted.

The YTD statement shows expenses of \$123,000.00. \$468,000.00 has been budgeted.

Smith feels that some tweaking needs to be done on the expenses.

There is no activity in the Municipal Aid Fund and minimal activity in the Road Fund.

Per Smith, Hamant's contract requires notification of ninety (90) days or the contract renews for the subsequent year. According to Smith, today would be the 90<sup>th</sup>. day for notification and Radford was given this information by Smith a year ago.

The Mayor has an Engineering Service Agreement with Palmer Engineering. There is no monthly fee involved. Bromley would be billed when and if Palmer's services are required.

Smith moves that we accept the Service Agreement with Palmer. Kienker seconds. Roll call: all aye.

The motion carried. The Attorney suggests that we have them inspect the 11 Lake Street property.

**PARK AND PLAYGROUND REPORT/WAITING FOR THE CONTRACTOR TO POUR THE CONCRETE**

**NO INSURANCE AND GRANTS REPORT**

Kienker and Kendall met with Ludlow in regards to a Christmas parade. Letters for donations are available. The next meeting is next Wednesday.

**Smith moves that all committee reports be accepted. Tim Wartman seconds. Roll call: all aye. The motion carried.**

**OLD BUSINESS**

Bob France, Public Works, informed Smith that recycling issues have improved since the last meeting.

Kienker has been polling other cities and ten of them have funding for activities (Easter, Christmas, etc.) She asks why Bromley cannot come up with some way to fund projects as well. The Attorney stated that money cannot be taken from the general fund. If donations are made, per the Attorney, a separate fund, not the tax money fund, would have to be set up. The Attorney will check to see if rental fees can be used to pay for activities. Kienker will check with KLC to see what funds they use.

Dianne has investigated "tiny houses". They must be on a standard, permanent foundation and a minimum of 400 square feet. Anything after that has to follow the regular building codes set forth by the Department of Housing. It's the same Statewide and cannot be adjusted. This is by definition (400 sq. feet or less in floor area, excluding the lofts). Per Quentin Campbell, our vacant lots can be used as long as the Department of Housing guidelines are followed.

NO FORMAL MAIN STREET PROJECT REPORT WAS GIVEN/THERE IS AN UPDATE AVAILABLE IN THE OFFICE FOR REVIEW

Dianne has contacted three companies in regards to moving the Veteran's Memorial. No one, to date, shows an interest in doing this job. She will continue to pursue this matter. She will not pursue a plaque honoring the three remaining Veterans until the other matter is taken care of.

Smith asks if tax dollars can be used to move the Veteran's Memorial since the Bromley Vets have turned the Memorial over to the City (Smith would like to hold the money donated by the Vets to the City for maintenance of the Memorial). The Attorney does not feel that tax dollars can be used for this purpose.

Bob France will contact Quentin Campbell as our Representative for PDS if he needs to do so.

Regarding 240 Shelby Street, France was informed that Quentin would be the one to contact regarding zoning issues as well and Smith will check to see if the renter is operating a business in a residential zone.

Halloween hours will be from 6:00 p.m. – 8:00 p.m. on October 31, 2019.

The City cannot get involved with the ongoing feud between neighbors across the street from the City building.

The Mayor will not open up any parking spaces across from the BFD areas until the members are completely out of the building. Bob France suggests that parking spots be saved for City officials. The Attorney suggests that the two spaces be left open for anyone having City business.

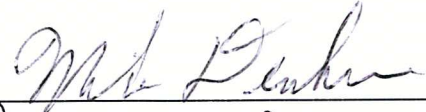
**COMMUNICATIONS**

A thank you letter was received for a donation to the Kenton County Senior Picnic event.

**BILLS**

Smith moves to pay the bills. Kienker seconds. Roll call: all aye. The motion carried.

Smith moves to adjourn. Kendall seconds. The meeting adjourned at 7:00 p.m.

MAYOR 

CLERK 